

## Brockholes Pre-School

### Accident and Illness Policy

On admission of a child to Brockholes Pre-School parents are required to complete an enrolment form giving relevant medical details and emergency contact numbers.

On admission parents are also required to give written permission, signed and dated for emergency medical advice or treatment sought whilst their child is in our care.

#### ACCIDENTS

##### Minor

In the event of a minor accident

Staff will:-

- Provide appropriate First Aid as required.
- Record all details of the accident, including treatment given in the Accident Book.
- Notify the parents/carers immediately after the accident, or when they collect the child, depending on the severity of the accident and the emotional state of the child.
- When the child is collected make sure the parents/carers read the report in the Accident Book, sign it and is given a photocopy of the entry.

##### Major

In the event of a serious accident:-

Staff will:-

- Carry out all possible medical assistance as per first aid training, whilst another member of staff contacts the emergency services.
- Contact the parents/carers immediately.
- Where an ambulance is required and the parent/carer is not present accompany the child until the parent/carer arrives.

- Record all details of the accident, including all actions taken in the Accident Book.
- Make the sure the parent/carer read the report in the Accident Book, sign it and is given a photocopy of the entry.
- Notify OFSTED, the local child protection agencies and RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013) of any serious accident of, injury to, or serious illness of, or the death of, any child whilst in their care, and act on any advice given.

At least one qualified trained First Aider is present at all times.

A first aid box is always available and taken on outings with appropriate contents for the needs of the children.

### Illness

To reduce the risk of spreading infection, in the event of illness a child must be kept away from Pre-School for the period as recommended by the Health Protection Agency – Guidance on Infection Control in Schools and other Child Care Settings displayed in the setting.

Sickness and Diarrhoea – 48 hours from last episode of diarrhoea or vomiting.

Chickenpox/Measles – 5 days from the onset of the rash.

Skin Rashes – Exclusion until diagnosed and then as per Guidance.

Impetigo – Until lesions are crusted or healed.

Temperature – 48 hours

Bacterial Pink Eye – 24 hours after antibiotics

Other Eye Infections – Exclusion if considered by staff to be a health/infection hazard to other children (children have a lot of discharge from their eyes and are unable to manage clearing discharge hygienically).

In the case of absence due to illness or other reasons, Pre-School must be informed on the first day of absence otherwise the absence will be recorded as unauthorised.

If a child becomes ill whilst at Pre-School:-

#### Staff Will:-

- Contact the parents/carers to collect the child as soon as possible.
- Keep the child away from other children to prevent spread of illness.
- Keep the child comfortable and under observation until the parent/carer arrives.
- Inform OFSTED if the child is thought to be suffering from a notifiable disease identified in the Public Health (Infection Diseases) Regulations 1988, act on advise from the Health Protection Agency and also inform OFSTED of any actions taken.

Brockholes Pre-School Staff reserve the right to refuse admission to a child who appears unwell or suffering from an illness.

If a child has be administered Calpol or similar before arriving at Pre-School and the staff are informed, enquiries will be made into the reason and if necessary admission may be refused eg if the child has a high temperature.

In the event of a child being admitted to Pre-School who requires prescribed medication an authorisation form must be completed (see Medication Policy).

#### EYFS Themes and Commitments

##### A Unique Child

##### 1.3 Keeping Safe

##### 1.4 Health and Wellbeing

#### Statutory Framework for the Early Years Foundation Stage – Welfare Requirements

#### Safeguarding and promoting children’s welfare – Illness and Injuries

#### Every Child Matters

#### Be Healthy

#### Be Safe

Policy reviewed and updated September 2019